

SK Books & Collectibles Inc is proud to support, local Saskatchewan independent authors and publishers. We appreciate your interest in having your books available for sale through SK Books & Collectibles Inc and congratulations on the publication of your book.

SK Books is pleased to offer and provide an outlet for your products. This allows SK Books & Collectibles Inc to have a diverse selection of material along with newly published works, available for the public. For authors who self-publish or use a publisher that SK Books & Collectibles Inc does not already do business with, we will work directly with you to sell your book on consignment in the store. For publishers, who are representing their artists and writer's works, you must show in writing that you have consent from your authors, to place material in SK Books & Collectibles Inc bookstore.

All new publications, books and written material, to be sold and/or consigned in the bookstore must have an assigned ISBN number. The work should also have the title and author name on spine, where practical. Artists must have the symbols signifying copyright and/or registered on their printed works, as printed in plate.

To initiate the consignment process, please follow these three steps:

1. Read the terms and information page in full.
2. Familiarize yourself with our consignment contract.
3. Fill out the form below or email [inquire@skbooks.ca](mailto:inquire@skbooks.ca) subject line, "Consign work". Include the details of your book including title, ISBN, price, target audience, and a brief description.

Please note that all phone and in-person inquiries will be given the package. Please do not stop in unannounced with your work.

You may be aware that the number of published books has increased significantly over the past few years. SK Books & Collectibles Inc appreciates the difficulty in raising awareness about your book or work, without the benefit of a publicity department, but we can't stress enough the importance of publicity for sales. SK Books & Collectibles Inc will support local artists and authors by carrying their work and hosting events when we are able.

SK Books & Collectibles Inc requires a review copy. If we decide to carry your books we will contact you. SK Books & Collectibles Inc reserves the right to refuse any book proposed for consignment deemed unsuitable for sale in the bookstore.

Initially we will want a maximum of 5 copies for a trial basis of 6 months consignment. We will automatically issue payments to you at the end of each 6 month period from the start date of consignment for each book or work. We will initiate restocking orders as needed.

By signing the agreement (the "Consignment Agreement"), the consignor agrees they have read and agree to abide by these terms.

The normal term of consignment is one (1) year from signing of the Consignment Agreement, after which the consignor may return to the store personally on or after the Expiry Date and collect consigned items upon presentation of Consignor copy of the Consignment Agreement, and photo identification if requested.

SK Books & Collectibles Inc will normally continue to offer the items for sale after this point until they are collected by the consignor, or until fourteen (14) months have passed from the signing of Consignment Agreement at which time the consigned items become sole property of SK Books & Collectibles Inc. Consignor agrees to forfeit any claim of ownership to consigned items after 14 months have passed from the signing of Consignment Agreement if they have not personally made other arrangements and or collected the items from SK Books & Collectibles Inc by that time.

SK Books & Collectibles Inc reserves the right to cancel the Consignment Agreement if absolutely necessary due to circumstances out of the control of SK Books & Collectibles Inc. SK Books & Collectibles Inc will make all reasonable attempts to contact Consignor for collection of consigned items in this unlikely event.

SK Books & Collectibles Inc will not be held responsible for damage, destruction or loss of consigned items during the period the Consignment Agreement is in effect.

SK Books & Collectibles Inc reserves the right to refuse any book for consignment deemed unsuitable for sale in the store.

Consignment terms are 60% to be paid to authors, 40% paid to SK Books & Collectibles Inc.

### **Tips for a Successful Consignment**

- Encourage your friends, family, and other contacts to purchase books, and especially YOUR BOOK, at SK Books & Collectibles Inc.
- Contact your local media and mailing lists to let them know that the book is available at SK Books & Collectibles Inc.
- Send out press releases, review copies, and other promotional materials as needed.
- Get involved with book clubs, libraries, and other community organizations.

# Consignment Sales Agreement

Welcome to the SK Books & Collectibles Inc consignment program.  
SK Books & Collectibles Inc is pleased to offer the following consignment terms to  
qualified local authors as specified below:

- We agree on \_\_\_\_\_ to take \_\_\_\_ copies on consignment of the following title  
\_\_\_\_\_
- NO payment until the end of each 6 month period or when the book is removed from sale  
and returned to the author.
- Standard Consignment offer is 60% to be paid to authors, 40% paid to SK Books &  
Collectibles Inc on retail price. Payment can only be made for books which have been  
sold.
- All unsold copies will be returned to the author at the author's expense.
- Each subsequent re-ordered lot will be handled in the same way.
- We will contact you directly in either of the following cases:
  - 1) We need to reorder or
  - 2) We need to return unsold copies to you.
- Our agreement is for a period of \_\_\_\_\_ Months
- SK Books & Collectibles will let consignator know if, the book will be placed on sales tables or  
sales display, arrangements to be made for exclusion or inclusion in shared mark down.

Name: \_\_\_\_\_ (Please Print)

Address: \_\_\_\_\_ Town: \_\_\_\_\_

Postal Code: \_\_\_\_\_ E-mail: \_\_\_\_\_ Phone(Business  
Hours): \_\_\_\_\_

Title: \_\_\_\_\_ ISBN: \_\_\_\_\_

# of Copies: \_\_\_\_\_ Retail Price: \_\_\_\_\_ CostPrice: \_\_\_\_\_

Signed by  
(Consignor): \_\_\_\_\_ Date: \_\_\_\_\_

For SK Books & Collectibles Inc: \_\_\_\_\_ Date: \_\_\_\_\_

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